

## NOTICE 42/UAA/19

**SUBJECT: APPLICATIONS FOR THE 2<sup>nd</sup> CYCLE OF STUDIES LEADING TO THE  
DEGREE OF MESTRE**

**1<sup>st</sup> CALL**

**2019/2020**

1<sup>st</sup> call for applications for the 2<sup>nd</sup> cycle of studies leading to the degree of *Mestre* in **Linguistics: Societies and Culture; Literature, Culture and Diversity; Educational Sciences – Educational Administration; Preschool and Primary School Education; Teaching of Physical Education in Primary and Secondary Schools**, indicated in the Annex 1 of the public notice, on offer at the University of Madeira, in the academic year 2019/2020.

**Application deadline:**

**Until July 10, 2019**

**Online Application:** <https://applications.uma.pt>

**Further information:**

Student's Office, Penteada University Campus, ground floor  
[apoio.estudante@mail.uma.pt](mailto:apoio.estudante@mail.uma.pt) / (+351)291705270

Funchal and UMa, June 12 of 2019

Head of Academic Units Affair



(Gabriel Leça)

## PUBLIC NOTICE

### Cycles of studies leading to the *Mestre* Degree 2019/2020

#### 1<sup>st</sup> Call

Call for applications for the cycles of studies leading to the degree of *Mestre* in **Linguistics: Societies and Culture; Literature, Culture and Diversity; Educational Sciences - Educational Administration; Preschool and Primary School Education; Teaching of Physical Education in Primary and Secondary Schools** (indicated in Annex 1), on offer at the University of Madeira starting in academic year 2019/2020.

1. **Applications:** Online Application Form <https://applications.uma.pt/?lang=EN>
2. **Application deadline:** Until July 10, 2019
3. **Required documents (in PDF format):**
  - a) Copy of the Identity Card/ Citizen Card/Passport (only for non-Portuguese citizens);
  - b) *Curriculum vitae* preferably in the Europass format;
  - c) *Portfolio* (just for the cycle of studies in Design of Spaces);
  - d) Copy of the diploma and transcripts of completed courses and grades (or Diploma Supplement);
  - e) Other documents that the candidate deems useful to demonstrate their qualifications and curriculum;
  - f) For the applicants to the second cycle of studies which confer Portuguese professional qualification for teaching, copy of the programs of the approved course units, so that the jury can count the credits of training in the area of teaching.

At the face-to-face enrolment, all original documents must be presented.
4. **Admission requirements:**
  - 4.1 Those established by in Decree-Law n<sup>o</sup> 74/2006, of 24th March, republished by Decree-Law n.º 65/2018, of 16th August, complemented with the specificities indicated in the specific regulations of each cycle of studies. In order to be eligible, candidates to the cycle of studies leading to the *mestre* degree must meet the following requirements:
    - a) Holders of a degree, or legal equivalent, in the field or in related fields of study of the 2<sup>nd</sup> cycle of studies;
    - b) Holders of a foreign higher education academic degree conferred following a 1st Cycle of studies in the field, or in related fields of study, organised according to the principles of the Bologna Process by a State that has adhered to this Process;
    - c) Holders of a foreign higher education academic degree that is recognised as meeting the objectives of a degree in the field, or in related fields of study, by the Scientific Council of the *mestrado*.
    - d) Are also eligible the candidates who present a relevant academic, scientific and professional *curriculum vitae* to attend this cycle of studies and recognised as such by the *mestrado* Scientific Council.
  - 4.2 The recognition referred to in points b) to d) of subparagraph 1 of this Article shall be used for admission purposes only and shall not entitle the holder to recognition of any degree or diploma.



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- 4.3 Applications subject to regulatory formalities can be accepted until the enrollment is made, if the applicant is placed in the course.
- 4.4 For the 2<sup>nd</sup> Cycle of studies that leads to professional qualification for teaching, the following are also required:
- a) The oral and written domain of the Portuguese language (required in article 17 of Decree-Law no. 79/2014, of May 14), by an exam (consisting of a written and an oral component), according to the "Rules for the evaluation of the written and oral knowledge of the Portuguese language and the mastery of the essential rules of logical and critical argumentation in the selection of candidates for *Mestre* degrees in teaching" of the University of Madeira;
  - b) The satisfaction of the specific rules of cycles of studies admission leading to the *Mestre* degree, contained in article 18 of Decree-Law no. 79/2014, of May 14.
5. **Selection and ranking criteria:**
- 5.1 All admitted candidates shall be ranked according to the criteria set out in '*Regulamento Geral dos Mestrados*' and the specific regulations of the cycle of studies leading to *Mestre* degree (available at <http://uaa.uma.com>, section '*Regulamentos*'), which takes into account the specific training in the scientific field of study of the course; the final grade of the degree and the academic, scientific and professional *curriculum*. The evaluation of a possible interview can also be included if the jury requires it.
- 5.2 When due to non-registration or cancellation within the period of enrollment or in a period that allows the replacement, candidates not placed due to lack of vacancy will be invited to occupy the remaining vacancies.
6. **Openings:** See Annex 1.
7. **Calendar:** See Annex 2.
8. **Fees and Charges:** The application fee is (€ 30.00) according to the current table, regardless of the result of the process analysis (available at <http://uaa.uma.pt>). If the applicant is accepted, and only after registration, will be charged € 20.00 of registration fee (includes student insurance).
9. **Annual Tuition fee:** to be paid in accordance with the current *Regulamento de propinas*:  
 For the first year of the enrolment to the students from European Union – **see annex 1**  
 For the first year of the enrolment to the international students (non-EU students) - **€4000,00**  
 The tuition fees are set annually by the General Council of the University of Madeira.
10. **Concluding remarks:**
- a) In case of non-functioning of the course, the University of Madeira will refund the fees and tuition paid by the respective candidates.
  - b) The accreditation of academic and non-academic training as well as the professional experience of placed candidates shall be requested upon enrolment via *InfoAlunos* site (<https://infoalunos.uma.pt>) -> Credit Allocation, in accordance with the Decree-Law n.º. 74/2006, of 24th March, in its current draft, and the University of Madeira '*Regulamento de Creditação de Formação e da Formação Profissional*'.
  - c) Students, upon enrolment, accept and agree to the conditions of attendance of the courses they are applying for, including the compulsory payment of the tuition as stipulated in the available UMa regulations in the address <http://uaa.uma.pt>. Note that any waiver or registration cancellation, after the enrolment period, does not release the student from the compulsory



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payment of tuition (in a variable amount depending on the date the request of cancellation is made).

- d) All relevant regulations for students are available in the UMa <http://uaa.uma.pt> address. We ask for your careful reading.
- e) The decision to open another calls of the competition is made by the Rector, after requested by the direction of the course.

University of Madeira, 11 June 2019

The Vice-Rector

Professor Sílvia Fernandes

(in legal substitution of the Rector, by Order no. 5626/2017, published in the *Diário da República*,  
2nd series, no. 122, of June 27, 2017.)

## Cycles of studies leading to the *Mestre* Degree 2019/2020

### Annex 1 - Openings and jury

2 <sup>nd</sup> cycle of studies	Openings	Tuition fee for students from EU
<b>Faculty of Arts and Humanities</b>		
Linguistics: Societies and Culture	15	1 070,00€
Literature, Culture and Diversity	15	1 070,00€
<b>Faculty of Social Sciences</b>		
Educational Sciences - Educational Administration	15	1 070,00€
Preschool and Primary School Education	20	€871,52
Teaching of Physical Education in Primary and Secondary Schools	10 + 2*	€871,52

(\*) Specific openings for holders of *Licenciado* degrees under the degree system, prior to the Bologna Process, in the scientific area of the *Mestre* degree and who have more than 5 years of relevant professional experience in the scientific area concerned, wish to benefit the provisions of sub-paragraph c) Of Article 6 (2) of the Regulation of the 2nd cycle of studies of the University of Madeira.

## Cycle of studies leading to the *Mestre* Degree 2019/2020

### Annex 2 – Schedule for 1<sup>st</sup> Call

Action	1 <sup>st</sup> Call (2019)
Application (deliver for all documentation)	Until 10 July
Exam for evaluation of written and oral knowledge of portuguese language*, **: <ul style="list-style-type: none"> <li>Written component</li> <li>Oral component</li> </ul>	15 July 16 July
Interviews (if necessary)	15 and 16 July
Display of the provisional placement lists	Until 22 July
Deadline for complaints	22 to 24 July
Display of the final placement lists are already homologated	Until 26 July
Pre-enrolment for international students when applicable (with the payment of €500,00 or €250,00 if has scholarship)	From 26 July to 9 August
Enrollment/Registration***	From 26 July to 9 August
Enrollment/Registration for the international students that made the pre-enrolment***	From 26 July to 13 September

\* The exam of evaluation of the written and oral knowledge of the Portuguese language is exclusively provided by the candidates admitted to the competition for *Mestre* degrees in professional qualification for teaching.

\*\* Candidates who hold the qualification for teaching are dispensed from the exam.

\*\*\* It is compulsory to pay the tuition/registration fee for your activation until the deadline indicated on the registration/enrolment notice. Otherwise, the payment will be blocked and subject to cancellation of enrolment, in accordance with article 2 of the University of Madeira Tuition Regulations. By effecting your registration, you are required to the payment of the tuition fee in accordance with the regulation.